

## History Department Meeting Minutes

**Academic Years: -**

**2015-16:-**

**October 15<sup>th</sup>**

Time 11.00 a.m. venue- Department Chamber

Names of the participants – Krishna Murthy Raju M

Purpose of the meeting – To get an idea of subject syllabus and producing action plan and assignments.

**December 15<sup>th</sup>** Time 11.00 a.m.

Introducing Semester examinations and guidelines of question paper pattern for I BA Students.

Introducing Internal Marks for the student's semester wise examinations.

**February 15<sup>th</sup> – Time 11.00 a.m.**

Planning for field trip

Conducting group discussions and quiz competitions.

**2016 – 17 JUNE 15<sup>th</sup> Time 12.00 a.m. venue : History department**

Name of the participant – Krishna murthyraju M

Explaining about Time table, syllabus, discuss on result with students

Question paper pattern, collection of material regarding syllabus is introduced

**AUGUST-20<sup>th</sup> Time 12.00 a.m. venue : Room no : 8 ( lecture Hall)**

Resolved to conduct class quiz programme

students should be encouraged to prepare a chart on sequence of events

Tree plantation , swachhabhaarathprogramme drive

**JANUARY – 10<sup>th</sup> Time 12.00 pm. Venue : history department**

group discussion, departmental activities should be covered

field trip to AHOHILAM with students will be organised

**2017- 18 JULY 5<sup>th</sup> Time : 11 A.M. venue : history department**

syllabus, result analysis, discipline etc. is discussed

suggested co-curricular activities like deates, student seminars and photo Album

organizing Alluri sithaa Rama rajujayanthi celebration as departmental activity

**FEBRUARY 10<sup>th</sup>**

Remedial classes for failed candidates and slowlearners

Students study projects, field trip to historical place

**2018- 19 JUNE 20<sup>th</sup> time: 11.00 venue : history department**

Make students to visit local biglibrary named Bagath Singh jana vignaana grandhaalayam

Keeping BA. Class rooms clean and participating in 5K Run

**DECEMER**

Make students to participate in Rally of AIDS DAY

Make students to create a collage or collection of images related to a topic ,clipped from a magazine or newspaper

**FERUARY**

Announcement of field trip to gandikota

Conduction of internal assessment

**2019 –2020 : JUNE TIME: 12.00 am. Venue : History department**

Check up admissions as the convener of BA. group.

Bridge course for 1<sup>st</sup> BA students

Curriculum planning and implementation

In charge duties as Care taker or ward counselor of 1<sup>st</sup> BA students for students profile

## **OCTOBER**

Inviting Guest lecturers and revision and Extension lecturer at near by colleges

Student study projects, seminars will be conducted .

Encouraging student participation in social cultural and leisure activities

Make students to prepare competitive Examinations

## **MARCH**

Syllabus completion according to curriculum plan

Revision classes will be taken, quiz programmes are conducted

Organizing photo Exhibition of national leaders

Asking students to write Local History and organize historical tour

**2019 – 20 DUE TO COVID, COLLEGE HAS BEEN CLOSED AND ASKED LECTURERS TO TEACH ONLINE CLASSES**

### **2020-21 July to December**

Announcement of time table

Syllabus Dictation

Assignments conduction

Internal Exams conduction

Seminars

Group Discussions

Departmental Activities related to History subject

Field trips

New Admissions taken up